



Approving University Official(s): Dean, Faculty of Behavioural Sciences

Responsible Office: Dean, Faculty of Behavioural Sciences

Effective date: January 1, 2024

Last Reviewed Date: December 1, 2023

Next review date: 3 years

[Faculty of Behavioural Sciences, Student Development Committee]

1. The Faculty of Behavioural Sciences Student Development Committee (SDC) is established by the Yorkville University, New Brunswick, Senate.
2. Purposes:
 - a. To provide additional competency training to MACP students as allowed by the following MACP progression and graduation requirements, as set out in Sections 10.1.2.2.1 and 10.1.2.2.9 of the January 2024 Academic Calendar. *“The University reserves the right to require any student deemed by the Faculty of Behavioural Sciences to be deficient in any competencies required to practice counselling/psychotherapy to successfully complete additional competency training and assessment before being allowed to graduate. Note further that termination of a practicum placement by the practicum site will normally be treated as an indication that additional competency training and assessment are required, as may an investigation under the Professional Suitability Policy.”*
 - b. To conduct remediation training that may required by decisions made under the Professional Suitability Policy, Student Code of Conduct, Academic Integrity and Honesty Policy, Discrimination and Harassment Policy, Prevention of Sexual Misconduct and Violence Policy, or policies related to student conduct.
3. Processes for referring MACP students to the SDC:
 - a. Decisions resulting from infringements of University policies related to student conduct: When, following procedures required by the relevant policy, an MACP student has been found to have infringed the Professional Suitability Policy, Student Code of Conduct, Academic Integrity and Honesty Policy, Discrimination and Harassment Policy, Prevention of Sexual Misconduct and Violence Policy, or other policies related to student conduct, the relevant decision-maker or decision-making body may require the student to complete remediation under the tutelage of the SDC.

- i. Right to appeal: Each policy related to student conduct includes appeal procedures. When a student is found to have infringed a policy related to student conduct and is referred to the SDC because of this infringement, the referral to the SDC is not appealable.
- b. Terminations of practicum placements because of deficiencies related to counselling competencies: When a practicum site terminates a student's placement or when the Associate Dean of Field Training (or designate) determines that a practicum discontinuation is, in essence, a termination resulting from deficiencies related to counselling competencies, the student is referred to the SDC for remediation and must successfully complete the remediation before continuing in practicum. Note, however, that if the deficiency specified amounts to infringement of a University policy related to student conduct (such as the Professional Suitability Policy), a conduct incident report must be completed and the alleged infringement investigated in accordance with the procedures associated with the relevant conduct policy.
 - i. Right to appeal: Practicum site terminations are appealable under the University policy on academic appeals. The requirement to participate in SDC remediation following termination of a practicum placement resulting from deficiencies related to counselling competencies is not appealable.

4. SDC Process:

- a. When a student is referred to the SDC for competency remediation, the SDC will:
 - i. Review the documentation that led to the referral and gather any additional information it requires.
 - ii. Develop a preliminary approach to remediation.
 - iii. Meet with the student to discuss and agree to a Competency Remediation Plan (CRP), which will include a syllabus of work to be done by the student, a schedule for completion of the work, and rubrics for assessment of the work.
 - iv. Assess the student's success in satisfying the requirements of the CRP.
- b. Definition of "competency" for purposes of CRP: MACP students might be found to be deficient in *knowledge* or *skills* related to:
 - i. Foundational competencies:
 1. Professionalism and reflective practice
 2. Interpersonal relationships
 3. Ethics and standards
 4. Intervention
 5. Supervision
 6. Assessment and evaluation
 7. Research
 - ii. Functional competencies:
 1. Consultation
 2. Teaching
 3. Advocacy

4. Management/administration

- c. When a student is referred to the SDC as a result of termination of a practicum placement or as a result of having breached a policy related to student conduct, the student will not normally be allowed to enroll in new courses until the remediation process is completed.
- d. Failure of the CRP:
 - i. Right to appeal: Any student who fails a CRP may appeal the failure, provided there are grounds for the appeal. Appeals of CRP failure are governed by the University's Academic Appeals policy and procedures.
 - ii. Referral following confirmed breach of a policy related to student conduct: If a student referred to the SDC by a decision maker or decision-making body responsible for a policy related to student conduct fails the CRP, the SDC will report this failure to the Office of Student Rights and Responsibilities, which will refer the case to the relevant decision maker or decision-making body for further consideration.
 - iii. Referral following termination of practicum placement: If a student referred to the SDC as a result of having their practicum placement terminated fails the CRP, the SDC will refer the case to the Dean of Behavioural Sciences. Unless the Dean has evidence-based reasons to believe the student can achieve the competencies required to practice counselling and psychotherapy despite having failed the CRP, the Dean will academically dismiss the student from the MACP.

5. Composition of the SDC:

- a. Associate Dean, Student Experience (Chair)
- b. Director of Student Experience
- c. At least one Faculty Instructor, drawn from a pool of Faculty Instructors